

A Grade College with CGPA of 3.30

**DST-FIST Assisted** 



TEJASVINAVDHITAMSTU **BRIGHT)** 

(LET OUR KNOWLEDGE BE MORE

It means "Quest of Excellence"

# The Annual Quality Assurance Report (AQAR)

2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

i. Details of the institut	ion				
1.1 Name of the Institution	Khandesh Education Society's Pratap College,				
1.2 Address Line 1	Near Railway Station				
Address Line 2	Amalner, Dist. Jalgaon				
City/Town	Amalner				
State	Maharashtra				
Pin Code	425401				
Institution e-mail address	kespca@rediffmail.com				
Contact Nos.	(02587) 223101, 223103				
Name of the Head of the Institu	Prof. Dr. L.A.Patil				
Tel. No. with STD Code:	(02587) 223101, 223103				
Mobile: 0	9960583068				

Name of the IQAC Co-ordinator:

Prof. Dr. J. R. Gujarathi

Mobile:

9422272306, 9423903132

IQAC e-mail address:

coordinatoriqac@pca.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC/57/RAR/55

1.4 NAAC Executive Committee No. & Date:

EC/57/RAR/55 dated 30/11/2011

1.5 Website address:

www.pca.ac.in

Web-link of the AQAR:

www.pca.ac.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

#### 1.6 Accreditation Details

Sl. No.	Cvolo	Grade	CGPA	Year of	Validity	
S1. NO.	Cycle	Grade	COFA	Accreditation	Period	
1	1 <sup>st</sup> Cycle	B <sup>++</sup>	83.70	16/02/2004	Five Years	
2	2 <sup>nd</sup> Cycle	А	3.30	30/11/2011	29/11/2016	
3	3 <sup>rd</sup> Cycle					
4	4 <sup>th</sup> Cycle					

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

16/02/2004

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR 2011-12 submitted to NAAC on 27/12/2013 (DD/MM/YYYY) ii. AQAR 2012-13 submitted to NAAC on 10/02/2012 (DD/MM/YYYY) iii. AQAR 2013-14 submitted to NAAC on 11/05/2015 (DD/MM/YYYY) iv. AQAR (DD/MM/YYYY)
1.10 Institutional Status
University State Central Deemed Private
Affiliated College Yes V No
Constituent College Yes No V
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education   Women   Women
Urban
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme
Arts V Science V Commerce D Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
1.12 Name of the Affiliating University (for the Colleges)  North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Gov	√ ernment UGC/C	SIR/DST/DBT/ICMI	R etc
Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	٧
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	٧
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes  2. IQAC Composition and Activit	ies		
2.1 No. of Teachers	09		
2.2 No. of Administrative/Technical staff	02		
2.3 No. of students	02		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2. 6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	00		
2.8 No. of other External Experts	00		
2.9 Total No. of members	16		
2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:		01	

Non-Teaching Staff	01 Alumni Others
2.12 Has IQAC received any funding from	UGC during the year? Yes V No
If yes, mention the amount	3.0 Lakhs for Five Years
2.13 Seminars and Conferences (only qual	ity related)
(i) No. of Seminars/Conferences/ Wo	orkshops/Symposia organized by the IQAC
Total Nos International	National State Institution Level
(ii) Themes	
2.14 Significant Activities and contribution	ns made by IQAC
Students feedback analys	iis
API calculation for CAS fo	r due faculty
Academic audit of faculty	members

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Sr.	Activities	Achievements
1	To encourage departments to hold syllabus restructuring workshops	Executed
2	To encourage faculty to take part in seminar, conferences etc.	Executed
3	To encourage faculty for applying major / minor research projects	Executed
4	To organize at least three national or international conferences	Partially Executed
5	To provide seed money to students to undertake Research Project	-
6	To renovate old college buildings	Partially Executed
7	To make outdoor and indoor stadiums operational	Executed
8	To renovate Natya Sabha Gruh of College	Partially Executed
9	To provide drinking water facility to students	Executed

10	To renovate Gujarathi Hostel	Executed
11	To construct urinals for boys and girls at separate places in college	Executed
12	To send new proposals for infrastructural development	Executed
13	To provide additional computers to departments	Executed
14	To extend language lab. facility for Hindi and Marathi departments	-
15	To make central analytical lab. Operational	Executed
16	To provide ICT facility to select department	Executed
17	To upgrade existing laboratory facilities in the departments	Executed
18	To increase different facility for the students preparing for various competitive exams	Executed
19	To organize campus interviews	-
20	To increase gender sensitization on the campus	Executed
21	To organize various workshops for students co-curricular development	Executed

<sup>\*</sup> Attached the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR w	as pla	ced in statutor	y body	Yes √	No
Management	V	Syndicate		Any other body	

Provide the details of the action taken

- Feed back on teachers from students was collected and analysed
- Feed back on non teaching staff was collected and analysed
- Faculty encouraged to take part in seminars conferences
- Additional computers provided to the departments
- Central analytical laboratory made operational
- Outdoor and indoor stadiums made operational

## Criterion - I

## I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	13	00	00	00
PG	16	00	03	00
UG	23	00	02	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	01	00	01	00
Certificate	00	01	00	01
Others	00	00	00	00
Total	53	01	06	01
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	53
Trimester	00
Annual	00

1.3 I	Feedback from stakeholders*	Alumni		Parents		Employers	S	Students	√
	On all aspects)			J		l l			
	Mode of feedback :	Online		Manual	$\sqrt{}$	Co-operating	g schoo	ls (for Pl	EI)
prov	ided an analysis of the feedback	in the Ann	exure	II					
1.4 V	Whether there is any revision/	update of re	egulat	ion or syll	abi, if	yes, mention	their sa	alient asp	ects.
	We are an affiliated college . T	he syllabus	is upd	ated by the	unive	rsity after ever	y three	years	
1.5 A	Any new Department/Centre in	ntroduced o	during	the year.	If yes,	give details.			
	No								
L									

## **Criterion - II**

## 2. Teaching, Learning and Evaluation

2.1	Total No. of
per	manent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
87	36	47	04	

2	2	Nο	of	permanent fac	nıltv	with	Ph I	`
Ζ.		INO.	ΟI	permanem rac	Juity	witti	L 11.1	J.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others	}	Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V
00	28	00	00	00	00	00	00	00	28

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00
----	----

28+33=56

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	21	25	02
Presented papers	22	34	02
Resource Persons		04	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Internal Test, Tutorials, Seminars etc. are conducted

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None	
IVOIIC	

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

31

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division				
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %
UG	3382	35%	38%	13%	3%	-
PG	1161	15%	34%	22%	9%	-
M.Phil	03	-	-	-	-	-
Ph.D	90	One awarded				

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Staff evaluation reports, Students feedback report, C.R., Staff appraisal

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	07
UGC – Faculty Improvement Programme	
HRD programmes	01
Orientation programmes	03
Faculty exchange programme	00
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	04
Others (Moddi script training )	02

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	00		00
Technical Staff	06	03		00

#### Criterion - III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of college works closely with all HOD's in promotion of research activities. The faculty is encouraged to apply for major and minor research projects funded by various agencies. IQAC works closely with the research committees of college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02		-
Outlay in Rs. Lakhs	9.84	20.76		-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		08	-	
Outlay in Rs. Lakhs		8.85	-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	03	03
Non-Peer Review Journals		16	
e-Journals	01		
Conference proceedings	05	09	-

3.5	Details	on In	ıpact f	actor o	f pu	blica	tions:

Range	0.6-5.0	Average	2.0	h-index		Nos. in SCOPUS		]
-------	---------	---------	-----	---------	--	----------------	--	---

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC	20.76	16.47
Minor Projects	02	UGC	8.85	3.4
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	02	NMU,Jalgaon	0.70	0.40
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)		-	-	
Total	07		30.31	16.87

					_				
3.7 No. of books published	l i) W	ith ISI	BN No.	11	Cł	napters in E	Edited Bo	ooks 07	
	ŕ		ISBN No						
3.8 No. of University Depa	artment	s recei	ving fund	ds from					
	UGC-	SAP		CAS			ST-FIST		
	DPE					DE	3T Scher	me/funds	
3.9 For colleges	Auton	omy		СРЕ	Yes	DE	BT Star S	Scheme	
	INSPI	RE [	Yes	CE		An	y Other DST-F	(specify) Y	es
3.10 Revenue generated th	rough (	consult	ancy	9,500/- 0	certi	ificate cour	rse and t	ally workshop	ס
3.11 No. of conferences		Lev	el	Internation	al	National	State	University	College
		Numl	ber	01		-		-	
organized by the Institu	ution	_	soring	Viklang		-		-	
		ageno	cies	Chetana					
				Parishad					
				Bilasal					
3.12 No. of faculty served	as expe	erts, ch	airpersor	ns or resourc	e pe	ersons	13		
3.13 No. of collaborations		I	nternatio	nal	Nat	tional _		Any other	
3.14 No. of linkages create	ed durir	ng this	year	02				_	
3.15 Total budget for resear	arch for	currer	nt year in	lakhs:					
From funding agency	30.31	-	From N	Management	tof	University	/College		
Total	30.31		]						
			_						
3.16 No. of patents receiv	ed this	vear	Т	of Dotont			NI		
error for or parents recer	• • • • • • • • • • • • • • • • • • • •	) Juli		of Patent	A	pplied	Nul	mber 	
			Nationa	l	G	ranted			
			Internati	ional		pplied			
						ranted pplied			
			Comme	rcialised		ranted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
03	01	02				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	$\dashv$		
3.19 No. of Ph.D. awarded by faculty from the Ins	stitution 09		
3.20 No. of Research scholars receiving the Fellov	wships (Newly enrolled + e	xisting ones)	
JRF 01 SRF 01	Project Fellows	Any other	-
3.21 No. of students Participated in NSS events:			
	University level 08	State level	05
	National level	International level	
3.22 No. of students participated in NCC events:			
	University level	State level	03
	National level 01	International level	
3.23 No. of Awards won in NSS:			
	University level	State level	01
	National level	International level	
3.24 No. of Awards won in NCC:			
	University level	State level	
	National level	International level	

3.25 No. of Extension activities organized

University forum		College forum			
NCC	05	NSS	05	Any other	

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
  - The NSS unit of our college, organized special awareness rallies on pulse polio awareness.
  - Our unit organizes special rally and presented a street play on social issues such as dowry system gender sensitisation, caste equality
  - Organisation of rally on HIV-AIDS awareness in the town.

## **Criterion - IV**

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
			Fund	
Campus area	33 Acres			33 Acres
Class rooms	50 big			57
	07 small			
Laboratories	19	-	-	19
Seminar Halls	03			03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	22	-	UGC	22
Value of the equipment purchased during the year (Rs. in Lakhs)	60 lakhs	-	UGC	60 lakhs
Others	-	-	-	-

## 4.2 Computerization of administration and library

Library has been partially computerized	

### 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	37668	660596	1560	213438	39228	874034	
Reference Books	87027	9720766	249	58037	87276	9778803	
e-Books	97000	3000	00	00	97000	3000	
Journals	25	47950	01	1500	26	49450	
e-Journals	6000	2000	00	00	6000	2000	
Digital Database							
CD & Video							
Others (specify)							

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	397	09	25	25	09	14	386	74
Added								
Total	397	09	25	25	09	14	386	74

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Office computer training from IGM computer centre

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.5 Lakh

ii) Campus Infrastructure and facilities

10 Lakh

iii) Equipments

1.0 Lakh

iv) Others

1.5 Lakh

14 Lakh

#### Criterion - V

## 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - The feedback from students on various support services is collected by IQAC.
  - The inputs given by students are integrated into general planning.
- 5.2 Efforts made by the institution for tracking the progression

At the end of every semester all HOD meet to discuss support services and feedback on it.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2748	992	70	

(b) No. of students outside the state

--

(c) No. of international students

-

Men

No	%
1864	51.27

Women

No	%
1807	49.17

	Last Year									This	Year				
General	SBC	NT	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	NT	SBC	Total
527	82	234	227	134	2236	05	3445	556	24	14 3	240	05	242	84	3675

**Demand ratio:** Admissions are given on first come first served basis. In certain programmes admissions are allotted by university [M.Sc.]. For M.A. programmes and for F.Y.B.Sc. computer admissions are given on merit basis.

#### **Dropout %: 1.5**

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any)
  - The college has a vibrant competitive examination centre with well furnished, updated library, reading room and allied facilities.
  - The centre regularly organizes workshops and coaching programmes for

No. of stu	dents be	neficiaries	3.	51	
5.5 No. of stude	nts quali	fied in these exa	minatio	ons	
NET	05	SET/SLET	18	GA	TE

5.6 Details of student counselling and career guidance

State PSC

• The college has separate training and placement cell, which tries to organize campus interviews.

**UPSC** 

CAT

Others

43

• The competitive examination centre of our college conducts coaching sessions and

No. of students benefitted

351

02

#### 5.7 Details of campus placement

IAS/IPS etc

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	05	01	45

- 5.8 Details of gender sensitization programmes
  - The college has established a body called Yuvati Sabha which addresses the different issues of female students.
  - It conducts many programmes for gender sensitization. The college under took cultural activity showcasing the evil of female foeticide and various crimes against
- 5.9 Students Activities
- 5.9.1 No. of students participated in Sports, Games and other events

State/ University level		National level		International level	
	12				
No. of students particip	ated in cul	ltural events			
State/ University level	2+40	National level	-	International level	

5.9.2	No. of medals /awards won by students in Sp	orts, Games and other	events
Sports:	State/ University level National le	evel Intern	ational level
	l: State/ University level 01+17 National l	level Inter	national level
5.10 Schol	arships and Financial Support		
		Number of students	Amount
	Financial support from institution	-	-
	Financial support from government	3254	72,87,600
	Financial support from other sources	-	-
	Number of students who received International/ National recognitions		
5.11 Stud	dent organised / initiatives		
Fairs	: State/ University level National le	evel Interr	national level
Exhibition	: State/ University level 01 National le	evel Intern	national level
5.12 No.	of social initiatives undertaken by the students	01	
1 2 3 4	r grievances of students (if any) redressed: . Solar heater installed in ladies hostel . Provision of Water cooler facility in ladies ho . Hot water facility for hostel students for bath . Projects samples of the students analysed in c . Facilities are provided in ladies room		ratory

#### Criterion - VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: An institution continuously striving to achieve its potential for parity with the best educational institutions, offering education of the quality which will produce students who will lead the fields to which they decide to devote themselves.

Mission: To impart quality higher education embodying literary, scientific, commercial, mental-moral, social sciences and corresponding research to the students from mofussial area and to equip them with core values needed to live as a responsible citizen in complex democratic society

	- 1				T 0 .	~
67	L)nes the	Inctitution	hac a	management	Intormation	System
U. Z		, montanon	mas a	manazomom	mitormanon	

Yes

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development
  - Organization of syllabus of restructuring workshops, participation
    of teachers in such workshops, many of faculty members are
    working in various capacities on bodies such as BOS, academic
    councils etc.
  - Regular feedback from students regarding their curriculum.
- 6.3.2 Teaching and Learning

Use of ICT in an extensive way, regular seminars, and tutorials are conducted. Remedial coaching classes, projects for in select UG and PG courses.

#### 6.3.3 Examination and Evaluation

Students' seminars, surprise tests, regular internal tests, Class tests, group discussion activities.

#### 6.3.4 Research and Development

Provision of seed money, FIP scheme, research committee, continuous encouragement for MRP'S.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerization of central library, updating of books and essential materials, provision of laptops, LCD'S for all departments, TV sets.
- Regular updating of computers and software's.
- Newly developed well equipped central analytical lab.
- Equipments worth 90 Lakhs purchased.
- Central computer lab. with internet facility

#### 6.3.6 Human Resource Management

- The college has well written policy on appointment of staff, training and development, compensation and handling grievances.
- The management board of college is providing leadership and able administration to carry out various requirements of human resource management in place.

#### 6.3.7 Faculty and Staff recruitment

Government, State government and university norms are strictly followed.

6.3.8 Industry Interaction / Collaboration

Industrial tours, mock campus interviews are conducted

6.3.9 Admission of Students

University rules are strictly followed.

#### 6.4 Welfare schemes for

Teaching	Teachers association, cooperative credit society
Non teaching	Teachers association, cooperative credit society
Students	Earn and learn scheme, poor boys fund, uniform scheme

6.5 Total corpus fund generated

9,500

6.6 W	hether annual financia	l audit has been	done			
6.7 WI	hether Academic and A	Administrative A	Audit (AAA) has	been done?		
	Audit Type	Ext	ternal	Inter	rnal	
		Yes/No	Agency	Yes/No	Authority	
	Academic		1	Yes	IQAC	
	Administrative			Yes	IQAC	
6.8 DC		r UG Programn r PG Programm	nes Yes	s within 30 days  No  No		
6.9 WI	hat efforts are made by			v	nation Reforms?	
	Ours is an affiliated examinations. Univer	_	•			
6.10 W	What efforts are made by University tries to did of university college:	isburse various	responsibilities to	o various college		lege
6.11 A	activities and support f	rom the Alumn	i Association			
	A composite bo developments or	•	Pratap Prerana F	Probhodini funds	s collected for the	
	<ul> <li>Regular meeting</li> </ul>	s to assess the	academic prograr	nmes		
6.12 A	ctivities and support f	rom the Parent	– Teacher Associ	ation		
	Regular mee	etings,				
	Feedback fro	om parents,				
	• parent teach	ner association l	bridge for the dev	velopment.		
6.13 D	evelopment programn	mes for support	staff			
	Computer training	programme.				

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
  - Tree plantation on large scale.
  - Ban on the use of plastic.
  - Installation of solar heater in ladies hostel

#### Criterion - VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Best practices of each department are shared and appreciated on the first day of each semester. Experts from other institutions, ex faculty members are invited to give the useful inputs on good practices.

- The college has adopted a fairly decentralised administrative structure.
   This enables the quick and efficient decision making. The college administration team and IQAC meet frequently to stay abreast with emerging scenario. There is a high level of transparency at the administrative level. The core administrative team comprising of the Principal and vice principals meet regularly at the end of every day.
- The HODs meeting take place once in a fortnight with the principle and other officials where all the issues and relating to departments are discussed and decisions are taken.
- At the beginning of every semester each department is asked to submit a list of its requirements so that the financial planning could be done accordingly.
- At the beginning of the academic year each department is asked to prepare its academic calendar and submit it to the office so that the college can set its own academic calendar.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The department meetings are regularly conducted and the HODs are responsible for all the academic programmes in the departments

Feedback on teachers was collected and analysed.

Feedback on non-teaching staff was collected and analysed.

Up gradation of laboratory instruments and laboratory facility in Microbiology and Computer Science department was completed.

Seed money provided to students to undertake research project

Old college buildings renovated

Natyasabha grah renovated

Departments encouraged to hold syllabus restructuring workshops

Provi	ided the details in annexure I
l Contributi	on to environmental awareness / protection
•	A mandatory course on environmental studies is introduced at the second year degree programme.
•	Students are asked to undertake project work related to the subject.
•	About 50 trees were planted.
5 Whether e	nvironmental audit was conducted? Yes No V
6 Any other	relevant information the institution wishes to add. (for example SWOT Analys
	Strength
	• Committed staff
	Committed staff
	<ul><li>Committed staff</li><li>Well equipped laboratories</li></ul>
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> </ul>
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> </ul> Weakness
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> <li>Weakness</li> <li>Old infrastructure</li> </ul>
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> <li>Weakness</li> <li>Old infrastructure</li> <li>Opportunities</li> </ul>
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> <li>Weakness</li> <li>Old infrastructure</li> <li>Opportunities</li> <li>DST-FIST assistance</li> </ul>
	<ul> <li>Committed staff</li> <li>Well equipped laboratories</li> <li>Good hostel facilities for male and female students</li> <li>Weakness</li> <li>Old infrastructure</li> <li>Opportunities</li> <li>DST-FIST assistance</li> <li>CPE phase II</li> </ul>

### 8. Plan of institution for next year

## PRATAP COLLEGE, AMALNER IQAC Action Plan 2015-2016

- ✓ To complete computerization of our library.
- ✓ To strengthen and develop the sports facilities on the campus.
- ✓ To encourage faculty to apply for minor and major projects from various funding agency.
- ✓ To apply for various courses under the UGC scheme of community college.
- √ To encourage research activities
- ✓ To apply for P.G. programmes in Mathematics, Statastics departments.
- ✓ To strengthen existing infrastructure.
- ✓ To strengthen carrier counselling and competitive examination centre
- ✓ To strengthen training and placement centre.
- ✓ To organize gender sensitization programmes on the campus.

Name Pr. J. R. Gujarathi

Name Prof Dr. L. A. Patil

Guf

Signature of the Coordinator, IQAC

PRINCIPAL PRATAP COLLEGE, AMALIQUE

Annexure I

#### Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

#### **Annexure I**

#### **7.3** Two Best Practices of the institution

- 1. The college campus is green and every year trees are planted on regular basis. Planting trees has been one of the ways of offsetting carbon. In general CO, CO<sub>2</sub> emissions are already within permissible limits as there are no pollution sources in the vicinity. Use of solar energy in the ladies hostel is useful in balancing and compensating the emissions of carbon into the atmosphere from burning fossil fuels. Also, the main campus of the college has been declared as 'vehicle free zone'.
- 2. The college has supported from the funds under **BSR** scheme of UGC to pursue the projects of P.G. students (chemistry, Physics). Pursuing of projects inculcate the research attitude, analytical skills among the students. It is important to state that this activity encouraged the students to register for Ph.D work.

#### **Annexure II**

### Feedback analysis

#### Students had demanded that-

- 1. Short research project samples analysis in central analytical lab.
- 2. Seed money to students to undertake research project
- 3. Work sops for students co-curricular development
- 4. Urinals for boys and girls at separate places in college
- 5. Hostel facility for the students preparing for competitive examination

## **Annexure III**

## K.E.Society's Pratap College, Amalner

## Academic calendar 2014-2015

Sr.No	Event	Date
1	Admission to First year classes begins	10.06.2014
2	College opens after summer vacation	15.06.2014
3	Date of Commencement of First year classes	Within 01.07.2014
4	N.C.C. Entrance	July 2014
5	N.S.S. Entrance	July 2014
6	Inauguration of different committees	Aug. 2014
7	Last date of Admission of First year classes	07.08.2014
8	Independence day	15.08.2014
9	Last date of change of subject/stream(including switching over from Hons. to Gen & vice versa)	31.08.2014
10	Last date of Admission of post graduate classes	01.09.2014
11	Mahatma Gandhi Jayanti	02.10.2014

12	Internal Test for 1st year, 2nd year, 3rd year	Oct. 2014
13	Semester exams for 1st year, 2nd year, 3rd year	Nov.2014
14	Winter vacation	1 <sup>st</sup> Nov-23 <sup>rd</sup> Nov2014
15	College opens after winter vacation	24 <sup>th</sup> Nov.2014
16	Annual social gathering	24,25,26 Dec 2014
17	NSS camp at Fafora	Dec 2014
18	Staff academy programme	Dec 2014
19	Programme with NGO	Jan 2014
20	Internal Test:	
	3 <sup>rd</sup> year B.A./B.Sc./B.Com.	2nd weekJan.,2015
	2 <sup>nd</sup> year B.A./B.Sc./B.Com.	2nd week, Jan 2015
	1 <sup>st</sup> year B.A./B.Sc./B.Com.	2nd week, Jan 2015
	1 <sup>st</sup> year M.A/M.Com/M.Sc.	2nd week, Feb2015

2 <sup>nd</sup> year M.A/M.Com/M.Sc	2nd week, Feb2015
Republic day	26.01.2015
Result of Internal Test	
3 <sup>rd</sup> year B.A./B.Sc./B.Com.	Last week, Jan2015
2 <sup>nd</sup> year B.A./B.Sc./B.Com.	Last week, Jan2015
1 <sup>st</sup> year B.A./B.Sc./B.Com.	Last week, Jan2015
Filling up forms for. Univ. Exam.	
3 <sup>rd</sup> year B.A./B.Sc./B.Com.	1st week, Jan, 2015
2 <sup>nd</sup> year B.A./B.Sc./B.Com.	1st week, Jan, 2015
1 <sup>st</sup> year B.A./B.Sc./B.Com.	1st week, Jan, 2015
1 <sup>st</sup> year M.A/M.Com/M.Sc.	2nd week, Jan 2015
2 <sup>nd</sup> year M.A/M.Com/M.Sc	2nd week, Jan 2015
National Science day	28.02.2015
Translat Setemee day	2010212013
Concluding functions of different committees	March 2015
Tentative schedule of university exams	
First Year B.A./B.Sc./B.Com.	3rd week,Mar,2015
Second Year B.A./B.Sc./B.Com	1st week, April 2015
Third Year B.A./B.Sc./B.Com.	3rd week,Mar,2015
Part I M.A/M.Com/M.Sc.	3rd week, April, 2015
Part II M.A/M.Com/M.Sc.	3rd week, April, 2015
	Result of Internal Test  3rd year B.A./B.Sc./B.Com. 2nd year B.A./B.Sc./B.Com.  1st year B.A./B.Sc./B.Com.  Filling up forms for. Univ. Exam.  3rd year B.A./B.Sc./B.Com.  2nd year B.A./B.Sc./B.Com.  1st year B.A./B.Sc./B.Com.  1st year M.A/M.Com/M.Sc.  2nd year M.A/M.Com/M.Sc.  National Science day  Concluding functions of different committees  Tentative schedule of university exams  First Year B.A./B.Sc./B.Com.  Second Year B.A./B.Sc./B.Com.  Second Year B.A./B.Sc./B.Com.  Part I M.A/M.Com/M.Sc.

	Results of B.A./B.Sc./B.Com	1st week, Jun 2015			
	Results of M.A/M.Com/M.Sc.	2nd week, Jun 2015			
All the Dates given above are subject to change					
The the Dutes given above are subject to change					